



ANIMAL CONTROL

411 Maxwell Frye Road
Millersville, Maryland 21108
410-222-8900

Affidavit of Complaint

State of Maryland, Anne Arundel County:

I HEREBY CERTIFY THAT ON THIS _____ day of _____, 20_____, before me, the subscriber, a Notary Public of the State of Maryland, in and for Anne Arundel County aforesaid, personally appeared

_____ who made oath in due form of law as follows:
Name of Complainant (Print)

That the _____
Breed or Description Color(s) Sex

Owned or harbored by:

_____ Name Address

was personally observed by the affiant to be in violation of: _____ Home Phone Number Work Phone Number

CHECK ONE VIOLATION ONLY

- Article 12, Title 4-905 – Running at Large
- Article 12, Title 4-904 – Animal Disturbance Prohibited
- Article 12, Title 4-909 – Removal of Animal Excreta
- Article 12, Title 4-903 – Public Nuisance
 - Check one nuisance condition per affidavit:
 - Molesting Pedestrians
 - Chasing Vehicles
 - Damaging property of someone other than the owner of the animal.
- Article 12, Title 4-403(a) Failure of owner to comply with conditions of Dangerous/Potentially Dangerous Order.
- Article 12, Title 4-402 – Public Safety Threat
 - Check one public safety incident per affidavit:
 - Inflicts severe injury to a person
 - Bites a person
 - Kills or inflicts severe injury to a domestic animal
 - Attacks a person
 - Without provocation, chases or approaches a person in an attitude of attack.
 - Engages in encouraged dogfighting activity or shows evidence of having been engaged in encouraged dogfighting activity.

Statement of Facts and Location Incident Occurred _____

The observed violation occurred on _____ Date (One Date Only) _____ Time – AM or PM. The complainant must understand that an appearance before the Animal Control Commission is necessary if the animal owner requests a hearing to dispute the charges.

Signature Complainant

Address of Complainant

City

AS WITNESS my hand on Notarial Seal

Phone No.

Notary Public

Instructions for Filling Out the Affidavit

1. In order for an affidavit to be processed, the alleged violation must have occurred within 30 days of the date the affidavit is notarized.
2. Only **ONE** violation may be checked per affidavit.
3. The breed, color, sex, and type of animal must be noted and as accurate as possible.
4. The **COMPLETE NAME, ADDRESS** and (if known), **TELEPHONE NUMBER** of the pet owner must be entered on the affidavit.
5. Fill in the exact address of the location where the alleged violation occurred.
6. Phrases such as “all the time”, “constantly” are unacceptable.
7. Each affidavit must be notarized **PRIOR** to being submitted to Animal Control for review and service.
8. A statement of facts explaining what happened **MUST** be made on space provided. If more space is needed, an additional sheet may be attached to this form.

Once the affidavit has been served, the defendant has 10 days upon receipt to either pay the fine(s) or request a hearing before the Animal Control Commission. In the event the defendant elects to contest the charges, the complainant shall be scheduled to appear before the Animal Control Commission. The complainant's failure to appear before the Animal Control Commission shall cause the charges to be dropped.

IN ORDER TO ELIMINATE DELAY IN SERVICE, PLEASE ENSURE ALL INFORMATION IS COMPLETE.

HELPFUL HINTS ON PRESENTING AN EFFECTIVE CASE BEFORE THE ANIMAL CONTROL COMMISSION:

- ❖ Arrive a few minutes before the scheduled time of your hearing.
- ❖ If your witnesses are unable to be present, they may submit written “NOTARIZED” statements.
- ❖ Supply enough documents for the 7 member Animal Control Commission and opposing party.
- ❖ Try to avoid any repetition of witness statements or evidence.
- ❖ Witness statements or evidence presented must be **RELEVANT** to the particular charges made in the case being heard.
- ❖ Video tapes shall only be accepted with 5 days prior notice to Animal Control. Cassette tapes of dog barking shall not be admissible.
- ❖ All parties are to be polite and respectful – personal attacks on the opposing party or witnesses are not tolerated.
- ❖ If you need a sign language interpreter or other special arrangements, please notify Animal Control at 410-222-8900 as soon as possible.

Fine Structure

(All provisions under Article 11, Title 6, with exception of Order Violations)

1st Offense: **\$50.00** 2nd Offense: **\$100.00** 3rd Offense: **\$150.00** 4th Offense: **\$200.00** Subsequent Offenses: **\$500.00**

Fine Structure

(Article 12, Title 10, Dangerous/Potentially Dangerous Order Violations)

1st Offense: **\$250.00** 2nd and, all subsequent offenses: **\$500.00**

EACH DAY THAT A VIOLATION CONTINUES CONSTITUTES A SEPARATE OFFENSE

Further questions??? Please call Animal Control 410-222-8900